

REJECTION LETTER TO INTERVIEWED APPLICANTS

Dear

Thank you for giving us the opportunity to consider your recent inquiry into the position open at

We certainly appreciate your time to speak with us about your qualifications and interest in the position. You have many skills and abilities to bring to an organization. After reviewing your credentials, we have determined that your qualifications do not suit our needs at this time.

We will keep your application on file for future reference.

Again, thank you for your interest for the company.

Best wishes for a successful employment search.

Sincerely,
