

Direct Deposit Form

All employees are paid through a direct deposit system into an existing bank account. This form is necessary to ensure that all banking information is accurate.

Please contact your bank/branch to verify transit number and account number if you are having your pay deposited to a savings account.

DATE:

EMPLOYEE NAME:

Effective immediately, please deposit my bi-weekly pay cheque into the following account:

Account Number _____
Bank Name _____
Transit Number _____
Signature _____

Attach sample cheque marked "VOID" below.